

HARLTON PARISH COUNCIL

Minutes of the meeting of Harlton Parish Council held on Tuesday 11 July 2017, held in the Village Hall, at 7.30pm

Councillors Present: Ben Banks (BB) Chairman, Richard Benson (RB) Vice-chair
Garry Johnson (GJ) and Isabel Robinson (IR). Clerk: Kim Quince

In attendance: County Councillor Lina Joseph and District Councillor Doug Cattermole

MINUTES FOR APPROVAL AT NEXT MEETING IN SEPTEMBER 2017

- 1. Apologies for absences** –apologies received from Chris Coleridge
- 2. To receive Members’ declaration of interest and dispensations** – none declared
- 3. Public Participation – open forum session of 10 minutes for members of the Public to speak on matters that concern the Parish**
Two members of the public were present. Concern was raised about the loss of a safe walk route for pedestrians and cyclists in front of Manor Farm, Washpit Lane– see item 10 below
- 4. To approve and sign the minutes of the Planning and Parish Council meeting held on 23 May 2017**
Approved by council and signed as a correct record.
- 5. Planning:-**
To consider application **S/2182/17OL** – demolition and erection of 2 new dwellings, 26 Haslingfield Road .The parish council made no recommendation.
Decision Notice - **S/0491/17/FL** – extension to 16 Haslingfield Road, Harlton – permission granted by SCDC

Report from parish council meeting held on 13 June:
S/1852/17/FL Two Storey side and rear extension, Hillview House, 20 Haslingfield Road, Harlton – no recommendation made
S/1060/17/FL Amendment & revised plan for the Wheatsheaf, Cambridge Road: noted
Notification of Tree works, The Old Rectory, Coach Drive - noted.
- 6. To receive Clerk’s report and updates on business actions** – the Annual Return for Year Ended 31 March 2017 had been returned to the external auditors. The monthly playground inspection had been done – noted the latch is yet to be removed. Thanks were expressed to Isabel Robinson and Guy for cleaning the play surface, brick walls and a general tidy and weeding of the area.
- 7. To receive report from Cambridgeshire County and District Councillors** Doug Cattermole reported there are issues with a back log of work in the planning department. The City Deal is to be rebranded Cambridge Partnerships. NHS are consulting on IVF Services. There have been further budget cuts to the health service in July. The Police and Crime Commissioner is currently consulting on options for the future governance of Cambridgeshire Fire and Rescue Service. Lina Joseph asked the parish council for thoughts on Harlton’s priority areas – footpath repairs or white line road markings. It was agreed line markings, particularly at junctions like the A603 were a priority but the footways were in need of attention also. She is meeting with school heads to learn more about schools provision.

HARLTON PARISH COUNCIL

8. Finance:-

Bank reconciliation and statements were presented and the following order of payments approved.

£400.22 Clerk's salary (June and July)

£52.00 Huntingdon District Council – Tree Safety Management Seminar for Parish Councils

£100 Jenny Reavell – Internal audit fee. **Action: BB and GJ** to request bank transfer. Clerk to send bank account details too them.

£600 Haslingfield Parish Council – Contribution towards purchasing speedwatch equipment

9. Emergency plan review – held over.

10. Road Safety considerations for Washpit Lane

Safety concerns were raised by two residents for the loss of a safe route for pedestrians and cyclists in front of Manor Barn following changes in the highway verges and widening of the road, and the erection of a picket fence. It was noted that speed limit reductions measures would not necessarily address the issues. It was agreed to inform Edd Banks about the concerns raised and make initial enquires with the highways team. **Action: RB/ Clerk**

11. Parish Council Newsletter – Clerk to draft and circulate for comments/ input.

12. Reports and consideration for ongoing business:-

Village Hall Liaison – Richard Benson had not been able to attend the VHT meeting in June. He had passed a copy of the minutes to the Clerk. Health & Safety checks for the hall had been carried out. The parish council is yet to receive a copy of the gas boiler safety inspection.

Review of quotations for window sill repairs on the South elevation of the village hall

Quotations received from MKA Services and Offord & Camp were not comparable in detail or price. It was agreed to seek a third quotation from Meads Builders in Fowlmere. **Action: Clerk**
The VHT had offered a grant contribution towards costs of work to replace the village hall front door and entrance alterations which had now been completed **Action: Clerk** to follow this up with Roger Mortimer

Management of the Clunchpit – Garry Johnson will attend a Tree Safety Seminar for parish councils in August, in support of risk assessments for the village.

13. To consider correspondence received:

21/06/2017 Barrington/ CEMEX Liason Group Meeting – 12 July. Noted.

27/06/2017 County Councillor report - circulated

14. Matters for consideration at the next meeting Emergency plan and ongoing business

15. Incidents and observations relating to the village.

It was noted with environmental concern that there were regular farm straw fires. A bonfire had to be extinguished in the clunch pit and an air ambulance attendance in the area had been reported; no details were available.

16. To approve the date and time of the next meeting Clerk to confirm the date.

Signed..... Date.....