

## HARLTON PARISH COUNCIL

### Minutes of the meeting of Harlton Parish Council held on Tuesday 27 November 2018 in the Village hall, Coach Drive at 7.30pm

Councillors Present: Chairman Cllr Ben Banks (BB), Vice Chair Cllr Chris Coleridge (CC), Cllr Garry Johnson (GJ), Cllr Isabel Robinson (IR), Cllr Richard Cottam (RC); Clerk Kim Quince.

In attendance Cllr Philip Allen and Cllr Lina Joseph

1. **Apologies for absences.** None received
2. **To receive Members' declaration of interest and dispensations**  
None declared.
3. **To approve and sign the minutes of the parish council meeting held on 30 October 2018**  
The minutes were approved and duly signed as a correct record by the Chair.
4. **Public Participation** –no members of the public were present
5. **To receive report from Cambridgeshire County and District Councillors.**  
Written reports were received and circulated. These will be posted on the village website. Both councillors were in attendance and provided an update on current activities. Lina Joseph reported that the Greenways project funding was not completely allocated as this will depend on routes approved. The PC asked to be kept informed of any changes in CCC school bus provision policy, and if any safety improvements were planned for the A603 Wheatsheaf junction, in particular the white line painting at the Eversden road entrance.
6. **To receive Clerk's report and updates on business actions**  
Came & Company had confirmed parish insurance cover for 1/11/2018 – 31/10/2019. The Barclays Account information response form was updated and annotated with members personal details. A cheque for 2,506.50 received from the VHT had been banked. An acknowledgement and letter of thanks will be sent on behalf of the PC.  
**Planning Applications**  
43 High Street, Harlton; conversion of garage into habitable accommodation/ with glass link to existing dwelling - permission granted by SCDC.  
The clerk had circulated email notification for planning proposal S/4128/18/LB, 40 Eversden Road: small window to the elevation facing East, and erection of roof canopy on Gallow brackets. It was noted that the work was very minor. Members felt the application did not warrant a parish council planning meeting or comments.  
**ACTION:** Clerk to place a parish notice on village board re planning application S/4128/18/LB with South Cambs planning links. Return the Barclays account information update form.
7. **Finance:**  
Bank reconciliation/ statements were presented and the following payments approved.  
£127.93K. Quince - Net world Sports Invoice  
£519.20 K.Quince November and December salary standing order  
£50 Barton Parish Council, Councillor Training 10/11/2018  
£10.80 HMRC – PAYE deduction November  
**Receipts**  
£51.60 K. Quince re PAYE deductions (April – November)  
£2507.50 Village Hall Trustees: VH window and ceiling repairs (includes £1 rent 2018)
8. **Reports and consideration of ongoing business including:-**

**Village Hall Trustee Liaison**

IR reported the trustees were in the process of undertaking routine electrical testing and looking at quotes to install security lights above the recycling bins. The PC thought this was a good idea and content for the work to be carried out. The trustees were also planning to undertake interior wall and ceiling painting decoration in the New Year.

- **Management of the Clunch pit** – it was noted that the Parish Council signage on both entrances to the Clunch pit had been vandalised. BB will check out whether he has any spare signs in hand from when previously ordered.
- **Monthly Children’s playground inspection.** The playground had been inspected with no issues reported.
- **Defibrillator for the village** BB had received an enquiry from a resident about the acquisition and siting of the equipment. The PC acknowledged the benefits of having one outside the pub and one possibly inside the village hall, and were in principle in support for taking this forward, but further investigation was needed in terms of what costs were involved (it is understood a basic level unit is approximately £1,000 per unit), where to purchase the equipment from, location, training and ongoing maintenance and checks. The British Heart Foundation provides a guide to external defibrillators (AED’s), and help with funding. The landlord at the Hare and Hounds had expressed an interest in fund raising to help purchase the equipment, earlier in the year.

**ACTION:** BB to progress with the landlord to see what funds have been raised to date. Clerk to explore whether other parishes had funded community AED schemes and seek recommendations.

**9. To consider correspondence received and circulated:-**

- 30/10/2018 Barclays Account Information update – response form updated
- 31/10/2018 SCDC Precept 2019/20 Consultation letter – noted no comments to feedback
- 07/11/2018 SCDC Planning Policy Monthly update
- 09/11/2018 Peacock from Barrington Hall – noted
- 12/11/2018 Heidi Allen MP Newsletter
- 15/11/2018 Connections Bus – new fees 2019/20 – noted
- 19/11/2018 SCDC – Planning letter information only. S/4224/18/DC – Land at the Corner Long Brook, Washpit Lane Discharge of condition 3 (foul water drainage) and 5 (external lightning) – noted

**10. Incidents and observations relating to the village**

Concern about the number of vehicles parking on pavements in the village has been raised by residents. It was noted that a peacock from Barrington Hall was making a nuisance of itself in the village – a resident had emailed the Hall to request retrieval of the bird which had caused damage in the resident’s garden.

**11. Date and time of the next meeting and matters for consideration**

Tuesday 15 January 2019. Precept requirement / Budget report update  
**Meeting finished at 21.00**

**Signed.....Date.....**