

HARLTON PARISH COUNCIL

Minutes of the meeting of Harlton Parish Council held on Tuesday 23 July 2019 in the Village hall, Coach Drive at 7.30pm

Councillors Present:
 Chris Coleridge (CC) – Vice Chair
 Cllr Richard Cottam (RC)
 Cllr Garry Johnson (GJ)
 Cllr Isabel Robinson (IR)
 Clerk: Kim Quince
 Cllr Philip Allen was in attendance

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| 1. | Apologies for absences Apologies received from the Chair Ben Banks and County Councillor Lina Nieto. Vice-chair Chris Coleridge was nominated acting Chair for the meeting. | |
| 2. | To receive Members’ declaration of interest and dispensations None received. | |
| 3. | To approve and sign the minutes of the Parish Council meeting on 25 June 2019 The minutes had been circulated by email and were approved as a correct record by acting chair Chris Coleridge. The hard copy of approved minutes for the May meeting were also signed as correct. | |
| 4. | Public Participation – no members of the public were present | |
| 5. | Clerk’s report and updates on business actions of the previous meeting The speedwatch team had indicated they would take up the offer of the loan of the mobile vehicle activated signs (MVAS) with Haslingfield PC. It’s understood this will be for a week trial. Garry Johnson reported the team had logged a car repeatedly speeding through the village between 40 – 58mph. The clerk advised 30 mph speed limit stickers for wheelie bins were no longer available from SCDC. | |
| 6. | Cambridgeshire County and District Councillor reports – written reports had been circulated. Lina Nieto sent apologies that she was unable to attend and asked if the parish council had any questions she could help with. Her support would be welcomed in addressing the state of the footpaths in Harlton with County Council. Philip Allen was in attendance. Members thanked Cllr Allen for prompting Greater Cambridge Shared Waste Services to include Harlton in the next round of cleaning in the area. It was noted that the roads and gutters had now been swept. | |
| 7. | Finance:- A bank reconciliation together with the current bank statements were presented. The internal auditor fee of £100 by BACs payment and £75 cheque payment to Steve Edmonson for 3 bus flags were approved. | |
| 8. | Reports for ongoing business and projects:- <ul style="list-style-type: none"> • Village Hall Trustee Liaison – the VHT meeting for July had been postponed • Management of the Clunch pit – ongoing, no matters to report • Monthly children’s playground inspection - no matters to report | |

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| | <ul style="list-style-type: none"> Village Defibrillator – the CHT training was well attended. Thanks to Peter England for leading on this. The equipment should be installed and activated by the end of the month. There was a discussion about the Annual maintenance agreement for the equipment offered by Community Heartbeat – deferred pending further enquiries. The clerk was asked to enquire about the costs of smaller defibrillator pads for children. | Clerk |
| 9. | <p>Bus timetable signs for the village</p> <p>A resident had noted that there was no timetable at the bus stop alongside the Hare and Hounds public house. As the timetable case on the lamppost was missing, it was agreed to place a laminated timetable either on the lamppost or ask if one could be put up in the pub.</p> | Clerk |
| 10. | <p>Street Lighting Parish Energy Handover and maintenance</p> <p>Cambridgeshire County Council (CCC) have advised that the current process for privately owned street lighting is changing and rather than being re-charged parish councils will have the responsibility of taking this on. It is understood that CCC are aiming for this process to take place between now and October 2019. UK Power Networks (UKPN) will need to be provided with confirmation of our preferred energy supplier and an up to date copy of the council’s street lighting inventory submitted - Deferred until September to agree next steps. The clerk will seek views and approach of other PC’s.</p> | Clerk |
| 11. | <p>To consider correspondence – circulated and noted.</p> <p>27/06/2019 Balfour Beatty – Street Light maintenance 30/06/2019 Brief Update - CCC Lina Nieto 01/07/2019 Local Plan Consultation – Greater Cambridge & Peterborough 01/07/2019 SCDC S/1465/19/FL – Lordsbridge Farm: Amended block plan and Flood Risk Assessment 02/07 Highways CCC Street Lighting handover 03/07/2019 Greater Cambridge Planning Policy – Monthly update July 2019 08/07/2019 PKF Littlejohn LLP – Data logged: notification of exempt status 09/07/2019 GC ‘Digital Connectivity Draft Greater Cambridge Sustainable Design and Construction Supplementary Planning Document 10/07/2019 Heidi Allen MP – Newsletter July</p> | |
| 12. | <p>Incidents and observations relating to the village</p> <p>The footpaths in Harlton were in a very poor state of repair. Defects had become more noticeable in recent weeks, particularly after the recent street cleaning. The village fete and Hog roast was a great success again this year – thanks to Paula Banks for organising and all the volunteers for making it happen.</p> | |
| 13. | <p>Date of next meeting</p> <p>Tuesday 10 September</p> | |

Meeting closed 8.45pm

Signed.....Date.....