

HARLTON PARISH COUNCIL

Minutes of the meeting of Harlton Parish Council held on Tuesday 29 October 2019 in the Village hall, Coach Drive at 7.30pm

Councillors Present:

Cllr Ben Banks (BB) - Chair
 Cllr Chris Coleridge (CC) – Vice Chair
 Cllr Richard Cottam (RC)
 Cllr Garry Johnson (GJ)
 Cllr Isabel Robinson (IR)
 Clerk: Kim Quince

1.	Apologies for absences Apologies from District Cllr Philip Allen	
2.	To receive Members' declaration of interest and dispensations None received.	
3.	To approve and sign the minutes of the Parish Council meeting on 10 September 2019 The minutes were approved as a correct record and signed by the Chair.	
4.	Public Participation No members of the public were present	
5.	To receive Clerk's reports and updates on business actions of the previous meeting <ul style="list-style-type: none"> • Update on Street Lighting Parish Energy – CCC handover to Parish Councils. Five energy supplier quotations had been requested. Of the two quotes received, the price per Kilowatt is higher than that charged by CCC. It was agreed to circulate quotations and review at next meeting. • Update from Church & Village AGM, 16 September. The clerk had attended. There was discussion by the C&V committee around the possibly change of name of the magazine. • GDPR Privacy Notice – the clerk has this in hand and is finalizing the draft. 	Clerk Clerk, CC
6.	Cambridgeshire County and District Councillor reports – written reports received will be posted on the village website.	
7.	Bank Statements/Reconciliation Budget report 2019 /Budget 2020 – expenditure reviewed and 2020 budget agreed. It was agreed any additional village hall maintenance spend would be met from general reserves. <ul style="list-style-type: none"> • Resolution to approve order of payments:- • Parish Council Insurance invoice –Zurich Municipal £628.12. • Salaries (standing order) noted. • Harlton & Haslingfield Connections Bus £1,000 grant payment 2019 approved. A further £1,000 grant award for 2020 was approved in the budget, payable October 2020 	Clerk
8.	Parish Insurance quotations 2019/ 2020 Two quotations had been received for consideration. Chris Coleridge had reviewed proposals from the current provider Came & Company and from Zurich Municipal, and put forward a recommendation	

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	to accept Zurich. It was agreed to approve the quotation from Zurich for a policy premium of £628.12 to commence 1 st November 2019 on a 3 year LTA.	
9.	Road safety improvements for Harlton /A 603 Wheatsheaf junction Lina Nieto reported that CCC Highways officers advise a Local Highways initiative (LHI) application as a way forward for any short term proposals. Harlton PC will discuss next steps to take this forward with Eversden Parish Council. Ben Banks will follow up with Steve Dinsdale.	BB
10.	Reports for ongoing business and projects:- Village Hall Trustee Liaison - to consider village hall drainpipe and tile repairs. Isabel Robinson had attended a recent VHT meeting. It was noted that damage to the guttering and tiles during site excavation on the Burnt Farm development had not been addressed as promised. It was agreed to send a reminder letter. Management of the Clunch pit A list of consultancies to quote for the village tree and clunch pit inspection is being considered. Garry Johnson had been sent copies of quotations from Harlton PCC in respect of removal of the moribund tree on the Glebe. The work is not considered urgent (as per Glebe Survey report last year); Garry will review the proposals and include as an item on the next meeting agenda to agree next steps. Monthly children’s playground inspection- no concerns to report.	Clerk GJ
11.	To consider correspondence received: circulated and noted. 17/09/2019 SCDC Letter re Discharge of Conditions relating to planning permission S/3367/18/FL- Burnt Farm 27/09/2019 Parish e-bulletin, CCC 01/10/2019 Came & Co Parish Insurance renewal Invitation 08/10/2019 SCDC, LED upgrade to SC footway lights 08/10/2019 Greater Cambridge Shared Planning Monthly Policy Update 11/10/2019 County Councillor Report - Hardwick Division, Lina Nieto 15/10/2019 SCDC, Parish Precept consultation 2020 -21 16/010/2019 CCC/Peterborough City Executive Office – Operation Bridge 24/10/2019 CAPALC, AGM 4 December 2019 24/10/2019 Zurich Insurance quotation	
12.	Observations relating to the village and any matters for consideration at the next meeting. It was noted that there had been further garden /outbuilding thefts in the village. Speedwatch team report that the volume of traffic through the village has significantly increase from a recorded average of 120 vehicles between 08.00 and 09.00 up to 220 more recently.	
12.	To approve date and time of next meeting: Tuesday 26 November. Apologies received from Chris Coleridge who is unable to attend due to a prior business commitment.	

Meeting closed 9 pm

Signed.....Date.....