

HARLTON PARISH COUNCIL

**Minutes of the meeting of Harlton Parish Council held on Tuesday 14 January 2020 in the Village hall, Coach Drive at 7.30pm**

**Councillors Present:**

Cllr Ben Banks (BB) – Chair

Cllr Chris Coleridge

Cllr Richard Cottam (RC)

Cllr Garry Johnson (GJ)

Cllr Isabel Robinson (IR)

Clerk: Kim Quince DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

<b>1.</b>	<b>Apologies for absences</b> None received	
<b>2.</b>	<b>To receive Members' declaration of interest and dispensations</b> Ben Banks declared a Non-Statutory Disclosable interest (a family connection but no financial interest) in item 10 (correspondence) – Certification of lawful development for the existing use of Manor Barn as an events venue.	
<b>3.</b>	<b>To approve and sign the minutes of the Parish Council meeting on 26 November 2019</b> The minutes were approved as a correct record and signed by the Chair.	
<b>4.</b>	<b>Public Participation</b> Two members of the public were present. Questions and concerns were raised about the certificate of lawful development application for the existing use of Manor Barn in Washpit lane as an events venue (see item 10). The parish council agreed to write to SCDC in support of the concerns raised. The principal factor being in terms of the lawfulness of use as an events venue given that the planning application for change of use to a wedding and conference facilities was rejected and again on appeal in 2012	CC
<b>5.</b>	<b>Cambridgeshire County and District Councillor reports</b> – written reports received. Noted South Cambs DC were offering an incentive to plant more trees on Parish Council land (see item 8). A constitutional review has been looking at the wording and procedure by which items can be referred to the planning committee.	
<b>6.</b>	<b>To receive reports and updates on business actions of the previous meeting</b> A Privacy Notice for the parish council has been finalized and will be posted on the village website. Haslingfield Parish Council confirmed they were pleased to receive £1,000 from Harlton PC towards the Connections Bus Project youth services costs for 2020 which total £9,711 for the 39 sessions. The contract and prices for provision of electric to the three parish owned street lights has been confirmed by SSE Energy Ltd until 30.11.2020 The clerk was tasked to seek further grant request information from Haslingfield PTFA	Clerk
<b>7.</b>	<b>Finance:-</b> <b>7.1 Bank Statements/Reconciliation</b> – circulated and noted. <b>7.2 Precept 20/21 confirmation.</b> A Parish precept requirement of £8,500 was agreed as per draft budget approved for 2020/21 <b>7.3 To approve order of payments:</b> payments approved. <ul style="list-style-type: none"> <li>• Salaries (standing order)</li> <li>• £147.89 CCC Street Lighting Invoice for period 1/10/2018 – 30/09/2-19</li> </ul>	

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<b>8.</b>	<p><b>Reports for ongoing business and projects:-</b></p> <p><b>Village Hall Trustee Liaison – review of quotations for external painting on the village hall.</b> Only two quotes had been received to date. A third quote is expected. It was noted that the guttering / downpipe repairs have still not been carried out. The Parish Council have been assured that these will be done. It was noted that the Village Hall trustees were organizing a Burns night event in the Village.</p> <p><b>Management of the Clunch pit – to review quotes for removal of moribund tree on the Glebe.</b> Three quotes were considered. The parish council agreed to accept the quotation from Richardson Tree Surgery Ltd for £350 plus vat to fell the tree and leave on site. GR will liaise with parties involved to arrange a mutually convenient time to carry out the work. The parish council noted the South Cambs voucher scheme of £60 to plant three small trees on parish land, however it was felt there was no suitable location for these to go.</p> <p><b>Monthly children’s playground inspection.</b> No concerns were reported.</p> <p><b>Road safety improvements for Harlton /Eversden A603 Wheatsheaf junction –</b> carry over. The Chair is yet to make contact with Eversden parish council chair to find out what the possible options are going forward.</p>	GR          BB
<b>9.</b>	<b>Telephone Kiosk</b> – Moira Malfroy has offered to keep the telephone library clean and tidy until someone can be found to take this on.	
<b>10.</b>	<p><b>To consider correspondence received: circulated and noted.</b></p> <p>2019/12/16 SCDC Electoral Register Data                  2019/12/20 GCSP Local Plan Issues &amp;Options Consultation 2020                  2020/01/02 GCPP Monthly Update                  2020/01/04 SCDC S/4325/19/LD Parish Consultation: Certification of lawful development for the existing use of Manor Barn, Washpit Lane as an events venue – the parish council were not entirely clear on what local information was sought from SCDC. The parish council agreed to write to the planning case officer in support of the local resident’s concerns about the application and future development (see also item 4)</p>	
<b>11.</b>	<p><b>Observations relating to the village and any matters for consideration at the next meeting.</b></p> <p>Unusual/suspicious activity around attempted break-ins has been reported in the village recently (broken padlocks/ broken security lights)</p>	
<b>12.</b>	<p><b>To approve meeting dates 2020</b></p> <p>Next parish council meeting Tuesday 10 March. The clerk will circulate 2020 dates and post on the village website.</p>	Clerk

Meeting closed 9.20 pm

Signed.....Date.....