

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 25 July 2023, 7.30 pm in the Village Hall, Harlton.**

**Present:** Parish Cllrs Ben Banks, Chair (BB), Chris Coleridge, Vice Chair (CC), Richard Cottam; Garry Johnson, Isabel Robinson (IR); Clerk, Kim Quince (KQ).

- 23-24/1 To receive apologies for absence** - Apologies received from County Cllr Michael Atkins and District Cllr Lisa Redrup.
- 23-24/2 To receive declarations of interest and dispensations from any Councillor with regard to items on the agenda** – none received
- 23-24/3 To approve and sign the minutes of the meeting of 20 June 2023** – the minutes were approved and signed by the Chair as a correct record. All supported.
- 23-24/4 Open Forum** - For members of the public to raise matters of interest or relating to the agenda. No members of the public were present.
- 23-24/5 To receive Clerk's report and updates on actions from the previous meeting** – the results from the local Eco Group July BioBlitz activity day in Harlton woods have been received. The findings will be posted on the village website. The Annual Governance & Accounting Return (AGAR) documents have been published on the website.
- 23-24/6 To receive District Councillor's (LR) and County Councillor (MK) reports** – written reports were circulated prior to the meeting and available from the website. Noted Haslingfield Greenway consultation to focus on the new designs Grantchester section closes on 28<sup>th</sup> July
- 23-24/7 Planning Applications and SCDC decisions:**  
22/03218/HFUL Notification of a Planning Appeal - The Old Post Office 72 High Street, **Appeal dismissed.**  
23/02031/HFUL 67 Eversden Road, Householder extension – **Permission granted by SCDC**
- 23-24/8 Finance:** To resolve to pay outstanding accounts (BAC's online payments, SO and DD) – BACs online payments were approved. All supported. **Clerk to send payment details to BB, GJ**
- HMRC/ PAYE deductions, K. Quince Salaries - Confidential
  - £190.86 Danielle Kinsella, web and email hosting 2023 (retrospective)
  - £62.12 (June, £15.68 July) SSE Southern Electric (retrospective)
- 23-24/9 To consider preparation of a joint Neighbourhood Plan with Haslingfield Parish Council**  
Haslingfield Parish Council have asked if Harlton were interested in creating a joint plan. There was a discussion on the mutual benefits of a combined plan for the two villages, however the difficulty would be for Councillors to commit to the project. It was agreed for the Clerk to ask HPC about seeking a village resident to lead and work on the steering group as Harlton representative.
- 23-24/10 To consider correspondence received from adjacent property owner of the children's playground regarding material risks and recommendation for remedial tree and boundary wall works** – The correspondence submitted to the Council was discussed. It was agreed the email be responded to by the Clerk.

A Parish Council Tree Survey and Risk Assessment was carried out in August 2020 with remedial tree works completed in March 2022. A further survey of all trees within PC responsibility is due in 2024. The boundary wall adjacent to the playground was surveyed prior to adjacent

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building works. It was deemed in fair condition with a lean. Ivy covering the wall has since been removed exposing loose bricks and coping stones. It was agreed to seek a professional view on the repairs required. The PC will ask for the boundary wall to be included in the next Annual ROSPA safety inspection of the play area.

## 23-24/11 Reports and discussion for ongoing items:

- a) **Purchase of Land off High Street (The Glebe) from the Ely Diocese** – the draft transfer and pre-emption agreement has been received. The documents were reviewed and will be progressed. It was agreed to request a Pre-emption time period of 10 years, and a Highways search to clarify confirm ownership/ responsibility of Coach Drive, including a Chancel search. Document execution will be undertaken by authorising signatories, Cllr Ben Banks and Cllr Chris Coleridge. All supported.
- b) **Village Hall Trustee Liaison** – commencement of village hall works will start this week. The Clerk was asked to notify the insurers.
- c) **East West Rail, Cambridge Approaches and Harlton Working Group updates** – It was agreed to sign an opposition letter to EWR, along with other local PC's and environment groups, stating that Parish Councils do not want the proposed route as outlined in the recent Route Update Announcement. All supported.
- d) **Management of the Clunch Pit** – Cllr Johnson reported a large branch has come down in recent winds. No remedial action is necessary.
- e) **Traffic calming measures in the village** – MVAS information gathering and costings is ongoing. The Speedwatch volunteers carried out a roadside session recently with 2 of the 41 vehicles monitored speeding.
- f) **Parish Council Safety Check of Children's play area and Risk Assessments** – A visual check of the play area has been carried out. No matter to report. Item 23-24/10 refers.
- g) **Playground Land Registration (HMRC Land Registry)** – the adverse possession claim application is being progressed.

## 23-24/12 Correspondence:

07/07/2023 Cllr Lisa Redrup's District Councillor Report, July  
07/07/2023 CCC, Notice of Determination of a Definitive Map Modification Order in Harlton – **Noted Planning Inspectorate's decision to not confirm the Definitive Map Modification Order in Harlton.**  
07/07/2023 CAPALC, Cambridgeshire Priorities Capital Fund - Expression of Interest  
11/07/2023 GCSP, Joint Parish Planning Forum: 27th July 2023 5pm - 6.30pm  
14/07/2023 Cllr Michael Atkin's County Councillor Report July/ August  
19/07/2023 Cambridge Constabulary, Community Engagement Meeting, 8 August (online) – Local policing priorities.

**22-23/12 Incidents and observations relating to the village** – GJ reported the telephone box library was recently vandalised inside with red spray paint which he had removed. He will also clean and give the kiosk a fresh coat of paint to both inside and outside panels.

## 22-23/13 Matters for Consideration at the next meeting

Ongoing Business, Quarterly Budget Review and Connections Bus Grant 2023

**22-23/13 Next Meeting Date:** Tuesday 19 September

Signed .....

Chairman.....