

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 17 October 2023, 7.30 pm in the Village Hall, Harlton.**

**Present:** Cllrs Ben Banks, Chair (BB), Cllr Chris Coleridge (CC) Richard Cottam, Garry Johnson (GJ), Isabel Robinson (IR); Clerk, Kim Quince (KQ). In attendance: District Councillor Lisa Redrup

UNCONFIRMED MINUTES

**23-1. To receive apologies for absence** – None received.

**23-2. To receive declarations of interest and requests for dispensations from Councillors with regard to items on the agenda.** Noted Cllr Banks and Cllr Coleridge had a Non-Registerable Interest in item 6 (23/03674/FUL).

**23-3. To approve and sign the minutes of the meeting of 19 September 2023** – The minutes were approved and signed by the Chair.

**23-4. Public Forum** - For members of the Public to raise any matters of interest (15mins). One member of the Public was present.

**23-5. To receive District Councillor's (LR) and County Councillor (MK) Reports** - Reports received prior to the meeting: These are available from the website. LR reported that the CPCA welcome input from Parishes with ideas and suggestions for the 75-bus service review. BB commented on the lack of consideration by the Water Company in blocking Haslingfield Road for 2 days for repair works for 'no good' reason or sufficient signage in place.

**23-6. Notification of Planning Applications from Greater Cambridge Shared Planning (GCSP):**

**23/03674/FUL** - 4 Haslingfield Road, Demolition of existing bungalow and erection of a replacement detached two-storey house and a bungalow, alteration to access - **All objected**. The PC objects to the two-storey dwelling as made in previous representations. It is felt the height, density/mass and of the house will overshadow neighbouring properties. There are concerns that the proposals to build a new dwelling and additional bungalow on the plot will set a precedent for infill development in the village, rather than one-for-one replacement. The PC are aware of neighbour's objections.

**23/03583/HFUL**- 69 Eversden Road, Single storey front and rear extensions **No recommendation**.

**23/03816/CONSLT** Street Record Harlton Road Little Eversden- removal of BT payphone – **Noted**.

**23-7. To receive Clerk's report** – CCC request for applications/ volunteers to join the Community Gritting scheme. Noted the scheme was more relevant to larger Parishes with residential roads to keep clear.

**23-8. Finance:**

**To receive the bank statements/ bank reconciliation** – A bank reconciliation was presented and signed by RC and BB

**To resolve to pay outstanding accounts BAC's online payments, SO and DD** - The following accounts were approved. The Clerk will send payment details to BB and GJ to set up and authorise online payments.

- HMRC/ PAYE deductions K. Quince Salaries Confidential
- SSE Southern Electric, Energy supply October £15.68
- CAPALC Playground Inspection Training for Clerk, 10 October £20.00
- Haslingfield PC, Connections Bus Grant 2023/24 £985.00
- Zurich Municipal, Parish Insurance Premium £701.80
- Barr Ellison LLP Client Account for the Purchase Glebe Land, High Street £10,000

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## 23-9. To discuss 20mph speed limit for Harlton: Resident Consultation 10 Oct – 8 November.

Funding and delivery of a 20mph initiative for Harlton was formally approved by Cambridgeshire Highways and Transportation Committee on the 3 October. The costs will be met in full by CCC.

A consultation to seek residents views has been launched and will be published on the website, village email circulation and householder notice. The PC will consider the responses to help make an informed decision on whether to proceed with the 20mph scheme at its November meeting.

## 23-10. Reports and Discussions for ongoing items:

### a) Purchase of Land off High Street (The Glebe) from the Ely Diocese

The Transfer and Pre-emption agreement were reviewed for execution. Both documents were signed by Cllr Ben Banks and Cllr Chris Coleridge. Funds of £10,000 will be transferred to Barr Ellison Client Account in preparation for completion - All supported. The solicitor's invoice to include legals fees, searches and land registry fee to follow after completion.

### b) Village Hall Trustee Liaison – IR had sent the Clerk a copy of the VHT September and October meeting minutes. BB reported the inspection of the roof was not urgent but should be investigated as soon as possible.

### c) East West Rail –No matters to report from the Local Reps Group October meeting. EWR were sending out Licenses to landowners for intrusive surveys.

### d) Clunch Pit Management – No matter to report

### e) Parish Council Safety Inspections of Children's play area/ Risk Assessment.

The Clerk attended CAPALC Playground Inspection Training. The PC agreed that monthly routine visual inspections by a competent person were sufficient as usage is minimal and risk negligible. The Playground has an Annual RoSPA Safety Inspection / Risk Assessments in place. The monthly checks and findings would be recorded on a spreadsheet and this item removed as ongoing on the agenda.

### f) Children's Playground Land Registry Registration and adverse possession application – The Clerk has received a draft application from the solicitors for consideration and review. The Clerk will circulate to Councillors for input and comments.

### g) Traffic Calming in the village – Item 23.9 above refers. Consideration will be given at the next meeting after the resident consultation closes 8<sup>th</sup> November.

## 23-11. Correspondence: Circulated and noted.

05/10/2023	SCDC, Polling District Review – Consultation open until 27 November
04/10/2023	County Councillor October Report
29/09/2023	CCC Survey open until 20 October - Road side weed management policy.
29/09/2023	GCP Update on Making Connections – Sustainable Travel Zone Proposals

## 12. Incidents and observations relating to the village – see item 23-5.

## 13. Matters for Consideration at the next meeting – Parish Budget 2024/25

## 14. To confirm the date of the next meeting 28 November 2023

Signed .....

Chairman.....