

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 28 November 2023, 7.30 pm in the Village Hall, Harlton.**

**Present:** Cllrs Ben Banks, Chair (BB), Cllr Chris Coleridge (CC) Richard Cottam, Garry Johnson (GJ), Isabel Robinson (IR); Clerk, Kim Quince (KQ). In attendance: One member of the Public, District Councillor Lisa Redrup

**23-1. To receive apologies for absence – None received.**

**23-2. To receive declarations of interest and requests for dispensations from Councillors with regards to items on the agenda – None received.**

**22-3. To approve and sign the minutes of the meeting of 17 October 2023 – the minutes were approved and signed by the Chair.**

**23-4. Public Forum -** For members of the Public to raise any matters of interest (15mins). One member of the public was present.

**23-5. To receive District Councillor (Lisa Redrup) and County Councillor (Michael Atkins) Reports**  
The reports were circulated prior to the meeting and available from the website. Cllr LR was asked if she could find out why there were road sensors on the Harlton Road towards Haslingfield.

**23-6. Notification of Planning Applications and Decisions from GCSP**

**23/03583/HFUL** 69 Eversden Road, Single storey front and rear extension – **Granted.**

**23/03674/FUL** 4 Haslingfield Road, detached two-storey house and a bungalow – **Refused.**

**22/04712/FUL** Land adjacent to 54 Eversden Road – **Withdrawn**

**23-7. To receive Clerk's report:**

**Playground Boundary Wall repairs** – The preferred local contractor was unable to commit or quote for any new work until January of next year at the earliest. Also, advisable not to carry out lime mortar repair work at this time of the year. It was agreed to hold over the boundary wall repairs until early next year.

**Children's Playground Play Surface** – Moss and algae on the play surface needed to be addressed. BB to Action/ Clerk to also obtain pressure wash cleaning quotes.

**Connections Bus:** Haslingfield Parish Council have approved the bus provision fees 2024/24. The parish council (Harlton) agreed to budget for a pro-rata contribution of 10% of total costs. Assuming provision of 39 sessions @ £295 per session, this amounts to £1151.00

**Local Government Pay Agreement 2023** – Clerk's Salary Review will be put on the next agenda.

**23-8. Finance:** To receive the bank statements/ bank reconciliation – presented and signed by RC & BB.

To resolve to pay outstanding accounts, Standing Orders and Direct Debits: The following payments were approved. All supported

**Clerk to forward payment details to the BB/ GJ to set up BACs payments.**

• HMRC/ PAYE deductions K. Quince Salaries (SO)	Confidential
• SSE Southern Electric, Energy supply October (DD)	£ 15.34
• Barr Ellison LLP, legal fees re Glebe Land purchase	£3,061.84 - retrospective
• CHT, Defibrillator replacement pads	£ 73.14 – retrospective
• K. Quince - Stationery & ink cartridge	£ 40.00
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**23-9. To consider budget/precept request for 2024/25** – A draft budget was discussed. The precept

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would need to increase next year to meet anticipated expenditure for tree management /remedial safety works and to ensure a healthy village hall and playground maintenance reserve fund. The precept had been at its current level since 2015. A precept requirement of £9,500 was agreed - to be confirmed at the PC's January Meeting.

### 23-10. Reports and discussions for ongoing items:

- a) **Purchase of Land off High Street (The Glebe) from the Ely Diocese** – The purchase of the Village Glebe had completed on the 3 November. The solicitor will now submit the application to register the property in Harlton PC's name with Land Registry. Once the Glebe Fund account and VAT claim has been reconciled a balance update will be provided to everyone who has contributed to the fund.
- b) **Village Hall Trustee Liaison** – IR reported the VHT will put up festive decorations in the hall. The Village Christmas social will be held on Sunday 17<sup>th</sup> December following the Church Carol Service.
- c) **East West Rail** –IR reported EWR were contacting Community Groups with an invitation to an event in Harston on the 1 December, as part of their Community Engagement strategy.
- d) **Clunch Pit Management** - No matters to report
- e) **Traffic Calming in the village – Resident Consultation for a 20mph speed limit for Harlton.** Following discussion of resident's feedback, it was agreed to proceed with the 20mph speed limit. 53 residents responded to the consultation (36% of households). 74 % of residents were in favour of 20 mph with 25% against, 1% neutral. It was not felt a village Gateway scheme at the entrances of the village would contribute to the initiative. However, a LHI 2024/25 funding bid application for a Mobile Vehicle Activation Sign (MVAS) scheme would be submitted in support of speed reduction measures and the 20mph limit - All Supported.
- f) **Playground Land Registration/ Adverse possession application update.** The final statement, complete with 1-6 annexures for the adverse possession application had been received from the solicitor for approval and signing. BB had reviewed and signed the document on behalf of the Parish Council. These will be returned with authority for the solicitor to submit to the Land Registry.

### 23-11. Correspondence:

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| 19/10 /23 | Greater Cambridge Shared Planning (GCSP) Statement of Community Involvement Consultation opens 18 October until 29 November                     |
| 30/10/23  | CCC, 2024/25 LHI Applications– LIVE <b>see Item 23-10 (e)</b>   |
| 01/11/23  | SSE Letter – eligibility for customer business support fund - <b>Noted.</b>   |
| 06/11/23  | County Councillor November Report - circulated.   |
| 06/11/23  | CAPALC, November Bulletin – circulated.   |
| 07/11/23  | CAPALC/ LGS Pay Agreement 2023 – <b>see Item 7</b>  |
| 07/11/23  | Connections, Youth Club Services and Fees 2024 – <b>see Item 7.</b>   |
| 07/11/23  | SCDC Six Free Trees 2023 – <b>It was agreed to make an application. GJ to Action.</b>   |
| 15/11/23  | SCDC Parish Precept 2024-25 – Payments Consultation & Estimates for the tax base for Harlton. <b>Precept Requirement due by 31 January 2024</b> |

**23-12. Incidents and observations relating to the village** – None reported.

**23-13. Matters for consideration at the next meeting.** Precept Requirement. Clerk's Salary Review.

**23-14. To confirm meeting dates 2024** – Agreed. Next meeting Tuesday 16<sup>th</sup> January

Signed .....

Chairman.....