

# HARLTON PARISH COUNCIL

## **Minutes of the Meeting of Harlton Parish Council held on Tuesday 16 July 2024, at 7.30 pm in the Village Hall, Harlton.**

In Attendance: Cllrs Ben Banks, Chair (BB), Cllr Chris Coleridge (CC), Garry Johnson (GJ), Clerk, Kim Quince (KQ). In Attendance, Cllr Lisa Redrup

**24-1. To receive apologies for absence** - Received from Cllr Isabel Robinson and Cllr Richard Cottam.

**24-2. To receive declarations of interest and requests for dispensations from Councillors with regards to items on the agenda** – None declared.

**24-3. To approve the minutes of the Annual Parish Council meeting of 14/05/2024**

The minutes were approved and signed by the Chair. All supported.

**24-4. Public Forum - For members of the Public to raise any matters of interest (15mins)**

No members of the Public were in attendance.

**24-5. To receive District Councillor's (Lisa Redrup) & County Councillor's (Michael Atkins)**

District Cllr Lisa Redrup's report was received prior to the meeting. She had asked Staff Water for an update on plans for the Haslingfield Road, Harlton, again closed for emergency water mains works for the sixth time this year. The PC raised concern about the potholes in Harlton and the encroachment of the hedgerows on the road signage along the A603, and asked LR, present at the meeting, who the current Highways Officer is for the area.

No report received from County Cllr Micheal Atkins.

**24-6. Planning - Outcome of Decisions by Greater Cambridge Shared Planning (GCSP)**

24/01204/FUL Land Adj. 54 Eversden Road – Granted Permission.

24/01065/HFUL, 64 Eversden Road – Granted Permission.

23/03674/FUL, 4 Haslingfield Road – Planning Appeal Dismissed

**Notification of new Planning Applications – Parish Consultation**

24/01879/FUL- The Church of The Assumption, Coach Drive - Addition of solar PV panels to the Nave and Chancel roofs in conjunction with renewal of lead roof coverings – No recommendation

**24-7. To discuss the Annual RoSPA Playground Safety Inspection**

The maintenance findings were noted. The PC will monitor and review once the playground adverse claim had been determined. Remedial works to repair the loose bricks on the boundary wall were in hand (See item 8 below).

**24-8. To consider quotation for repair works to the playground boundary brick wall**

A quotation to carry out remedial repair works to the brick wall was approved. The contractor will give notice when available to carry out the works.

**24-9. To consider the next Quadrennial Tree Inspection for the trees in the Village**

It is anticipated that the Quadrennial tree inspection for trees under the PC care will be undertaken in August, date yet to be confirmed. This includes the Clunch Pit, the Glebe, and the High Street trees.

**24-10. Updates for ongoing business:**

a) **Village Hall Trustee Liaison** – no matters to report

b) **East West Rail** – noted that EWR has a new CEO, David Hughes.

- c) **Clunch Pit Management** – no matters to report – see also item 9
- d) **Traffic Calming in the village** – CCC has published (3 July) the Traffic Regulation Order for the 20mph speed limit. Approvals for LHI 24/25 funding bid for the MVAS scheme in Harlton will now be taken by CCC Highways & Transport committee meeting in September.
- e) **Playground Land Registration/ Adverse possession application** – the Clerk was asked to find out the status of the application.

**24-11. To consider gov.uk Councillor email addresses and publication of personal contact details**

It was agreed not to have a .gov email address for Councillors. It was noted that Cllr personal contact details are currently published on the website and in Church & Village.

**24-12. To consider the Parish Council’s Scheme of Delegation and Publication**

It was resolved to adopt the ICO’s Model Publication Scheme – All supported. A draft scheme of delegation for the PC will be prepared by the Clerk for consideration at the next meeting.

**24-13. To consider the Council’s Planning and Biodiversity policies** – It was resolved to Adopt the Biodiversity policy– All Supported. The Clerk will draft a document for consideration and approval on the PC’s process for Parish Consultation and responding to planning application notifications.

**24-14. Clerk’s Report**

The transfer of the village website to the new harltonparish.go.uk domain and clerk’s email is complete.

**24-15. Finance:**

- a) A bank reconciliation and bank statements were received.
- b) It was resolved to pay the following accounts, online payments and SO.
  - K. Quince Salaries – June, July (SO)
  - Surplus Glebe Donation refund
  - HMRC/ PAYE deductions £139.80
  - PCW domain registration (2yrs) £ 72.00
  - LGS Services – Internal audit £114.00

**24-16. Incidents and observations relating to the village** – the number of potholes in the village noted (see item 5).

**24-17. To confirm the date of the next meeting:** September (date tbc).

Meeting closed at 9.15pm

Signed.....

Chairman.....