

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 26 November 2024, at 7.30 pm in the Village Hall, Harlton.**

Present: Cllrs Ben Banks, Chair (BB), Chris Coleridge Vice Chair (CC), Richard Cottam (RC), Garry Johnson (GJ) Isabel Robinson (IR), Clerk, Kim Quince (KQ).

In Attendance, Cllr Lisa Redrup (LR)

**24-1. To receive apologies for absence – None received.**

**24-2. To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting**

2.1 To receive requests for dispensations of disclosable pecuniary interests - None declared.

2.2 To grant any requests for dispensations as appropriate – None received.

**24-3. To approve the minutes of the Parish Council meeting of 15/10/2024**

The minutes of the meeting were approved and signed. All supported.

**24-4. Public Participation:** Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda (15mins). No members of the Public were present.

**24-5. To receive District Councillor's & County Councillor's Reports –** Written reports received. These will be posted on the PC website. Cllr LR, in attendance, asked members what concerns they had with the current EWR consultation to feedback to District Council/ EWR. The PC asked LR to find out why a SCDC property in Eversden Road had been unoccupied for over 12 months. Residents have raised concern with vermin infestation.

**24-6. Notification of new Planning Applications from GCSP:**

**24/04156/S73** 67 Eversden Road, S73 to vary condition 2 (Approved plans): to move the entrance to the garden room to the front of the site and changes to fenestration – No Comments/ Recommendation agreed. All supported.

**24-7. Finance:**

a) The bank statements/ reconciliation was received.

b) To review the draft budget 2025/26 – It was agreed to accept the draft budget and request a precept of £10,000. All supported.

c) To resolve to pay outstanding accounts/ approve accounts paid –

K. Quince	Salaries Nov, Dec	SO
• Croyland Building Surveyors Ltd	VH rebuilding assessment	£360.00 inc vat
• Robert C Yates & Partners	Tree Survey	£810.00 inc vat
• Haslingfield PC	Youth Bus contribution	£1050

**24-8 To receive updates for ongoing Parish Council business and previous agenda items:**

a) **Village Hall Trustee Liaison –** No matters to report

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- b) **East West Rail:** To consider the Non-Statutory Consultation 14 November 2024– 24 January 2025. PC's have been asked to respond to GCSP by 5<sup>th</sup> December, if they wish their comments to be considered in their response to EWR consultation: IR will respond. Residents are encouraged to respond individually to the EWR consultation online or visit in person at one of the EWR events. There is a local event 10 January in Comberton V C.
- c) **Tree Management for the Village:** The findings and recommendations from the Tree Survey and Risk Assessment report carried out by RGS Consultants on 3 October was discussed. Individual tree works of high priority (to carry out works within 3 months). Prior six-week notice and approval from SCDC for works in a Conservation area were noted. Cllr Johnson has obtained expressions of interest from three companies to quote for carrying out the required remedial works identified. A default period of three years for re-inspection of the trees was agreed. Cllr Johnson will draft a Mission Statement for discussion at the next PC meeting.
- d) **To receive an update on Traffic Calming Schemes in the village:** Harlton's 20mph installation and line replenishment has been completed. The centre lining in the High Street could not be added back in parts due to insufficient road width. The MVAS unit will be available for collection at the end of January/ early Feb. CCC are still working on some internal design work for the scheme. They will send a copy for approval and advise when the post installation will take place. Speedwatch has noted that there are several vehicles persistently speeding over 30mph.
- e) **Playground Land Registration/ Adverse possession application update** – no matters to report

**24-9. To consider a draft Health & Safety policy** – the policy draft was adopted. All supported.

**24-10. To receive Clerk's report.** The monthly playground check had been carried out. It was noted the fence timbers need replacing and the gate closure is broken; the moss on the play surface had been removed. The new Highways Officer for Harlton had authorised 13 potholes repairs and broken drain gullies in the High Street; no action was felt necessary for repairs on road surface/ minor potholes reported in Eversden Road (in line with CCC Highways criteria for fixing repairs). The notice board Perspex had been cleaned with a notable improvement. Royal mail had painted the mailbox.

**24-11. To consider correspondence received: Circulated and noted.**

01/11/24	CCC Verge Maintenance Survey – Clerk to respond.
08/11/24	Cllr Michael Atkin's County Councillor Report for October.
05/11/24	South Cambridgeshire Police Community Meeting 27 November. Noted that the meeting had been cancelled, <b>rescheduled for 5 December</b>
05/11/24	CCC Capitably Funded Highway Maintenance Schemes. <b>The Clerk will attend the Prioritisation Process briefing in December.</b>
12/11/24	CCC Stakeholder briefing 12/12 Capital Maintenance Prioritisation Process
13/11/2024	SCDC Six Free Trees 2024 Expression of Interest: <b>It was agreed not to apply to the scheme because there was no suitable PC land for planting.</b>
18/11/2024	CCC Budget Briefing with Town and Parish Councils – 12 December
20/11/2024	District Council Councillor Lisa Redrup Report for November

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**24-12. Incidents and observations relating to the village** – Reports of streetlights out in the High Street.

**24-14. Meeting Dates 2025** – were discussed. The Clerk will circulate dates.

Next meeting **Tuesday 14 January 2025**

Meeting closed at 9.15pm

Signed..... Chair Harlton Parish Council