

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 11 March 2025, at 7.30 pm in the Village Hall, Harlton.**

Present: Cllrs Ben Banks, Chair (BB), Chris Coleridge Vice Chair (CC), Richard Cottam (RC), Garry Johnson (GJ) Isabel Robinson (IR), Parish Clerk, Kim Quince (KQ).

In attendance District Cllr Lisa Redrup (LR)

**25-14 Apologies – None**

**25-15 Members Declarations of Interest and Dispensation:**

**25.15.1** To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting – None received.

**25.15.2** To receive requests for dispensations of disclosable pecuniary interests - None received

**25.15.3** To grant any requests for dispensations as appropriate – None received

**25-16 To approve and sign the minutes of the meeting of 14/01/2025**

The minutes were approved and signed by the Chair. All supported.

**25-17 Open Forum for Public Participation (15minutes)**

No members of the Public were present

**25-18 District Councillor's and County Councillor's Reports**

LR reported that the mix up on the restructuring of EWR Local Reps Groups (LRGs), based on new boundary lines has been queried. The local government reorganisation and complexities involved due to the government's plans to replace District and County Councils with Unitary Councils were discussed. LRs monthly March report is available from the village website. No County Councillor updates received.

**25-19 Notification of Planning Applications and Decisions from GCSP**

24/04661/LBC 98 High Street – Change 2 windows – Granted Permission (GCSP)

**25-20 To receive Clerk's Report**

- 20mph speed limit wheelie bin stickers – Minimal order costs were approx. £4 per label inc. vat. It was agreed to shelve buying due to costs. The clerk was asked to enquire whether Haslingfield PC had any plans to procure bin stickers.
- The Internal Audit has been booked with LGS Services for the end of April.
- Barclay's bank has issued a letter to confirm they have completed their checks and updated information they hold for the PC's business account.
- SCDC had confirmed the requested precept amount of £10,000. The Band D equivalent for the Parish element of the Council Tax will be £64.10, a 3.10% increase on the previous year.
- A new editor and delivery manager has been appointed for Haslingfield and Harlton Church & Village. The committee have organised a tea party on 24<sup>th</sup> March at the Methodist Church Hall to publicly thank Sheila Walker for her 21 years of service.

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- Land Registry have completed on Land at Glebe, Harlton and issued copy of the new title register in PC's name – Copy on file.

## 25-21 Finance

- a) A year-end financial update and bank reconciliation was presented to Cllrs. The bank reconciliation was approved and signed by BB/RC.
- b) It was resolved to pay outstanding accounts: All supported
  - Salaries, Standing Order Feb, March, April
  - HMRC Tax deductions Months 9-12 due by 5 April
  - MS 365 Annual subscription 01/03/2025 – 28/02/2026 £ 59.99
  - CAPALC Affiliation fee 01/04/202 – 31/03/2026  
It was agreed to continue membership for the coming year £235.00
  - Foxcotte Tree Works invoice on receipt. See item 25-22 c

**Action:** Clerk to send account details to BB/GJ to make online BACs payments

## 25-22 Updates for ongoing Parish Council business and previous agenda items:

- a) **East West Rail**  
The PC's responses to the non-statutory consultation and Planning Inspectorate' Scoping of the EIA were submitted. The Chair thanked Cllr Isabel Robinson, on behalf of the Parish Council and community, for her efforts and time taken to review all documents and draft submissions. There is some confusion with EWR upcoming changes of the LRGs, which are being enlarged based on new line boundaries and EWR engagement throughout the Development Consent Order process. IR will attend an EWR discussion meeting on 13 March with Pippa Heylings MP in Haslingfield.
- b) **Village Hall Trustee Liaison** – No matters to report.
- c) **Tree Management** Cllr GJ reported that the majority of remedial tree works identified in the Tree Inspection report has been completed. A diseased Ash tree in Clunch Pit is difficult to access and requires further investigative work before it can be pollarded. The PC considered and approved a draft Mission Statement for Risk Management of trees within the Parish.
- d) **Playground** Barr Ellison advise that Land Registry has started to progress the adverse possession application. The monthly visual check of the play area had been carried out. The Annual RoSPA Play Area Safety Inspection is scheduled to take place in April. The PC will continue to monitor findings and review and consider the play area refurb once the adverse possession is resolved.
- e) **Mobile Vehicle Activated Signs (MVAS) Scheme Update** The final design plan for post locations has been received. There was a delay with ordering the units and the CCC project team will advise once they have a delivery date.

**25-23 Annual Parish (Village) Meeting 22 April 2025** Agenda to include an open discussion on the children's playground. It was agreed to provide complimentary refreshments.

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**Action:** (BB) to draft Chairs report. Clerk to organise hospitality; send customary invitations and publish notices

**25-24 Consultations and Correspondence:** Circulated by email prior to the meeting.

**SCDC Four-day week Consultation:** The request to Parish and Town Councils to respond has been sent as part of 'Best Value Duties' as a Council. It was noted that the consultation is mostly about experience engaging with SCDC services. The Clerk will respond on behalf of the PC – Cllrs had no comments to make on the 4 -day week.

**Cambridgeshire County Planning Local Validation List consultation** noted.

**South Community Policing Meetings 2025** – The Clerk will post dates and links on the village website and circulate via JH mailing. Next meeting date 21 May.

**SCDC Five-year housing land supply update** – noted.

**25-25. Incidents and observations relating to the village**

Speedwatch Operations note vehicles are still travelling at excessive speeds through the village.

**25-26. Date of the next Parish Council Meeting**

Annual Parish Council Meeting Tuesday 6 May 2025

Meeting closed 8.50 pm