

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 14 January 2025, at 7.30 pm in the Village Hall, Harlton.**

Present: Cllrs Ben Banks, Chair (BB), Chris Coleridge Vice Chair (CC), Richard Cottam (RC), Garry Johnson (GJ) Isabel Robinson (IR), Parish Clerk, Kim Quince (KQ).

**25-1. To receive apologies for absence** – Apologies received from Cllr Lisa Redrup

**25-2. Declarations of Interest and Dispensations:**

**2.1** To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting – None received

**2.2** To receive requests for dispensations of disclosable pecuniary interests – None received

**2.3** To grant any requests for dispensations as appropriate - None

**25-3. To approve and sign the minutes of the meeting of 26/11/2024**

The minutes were approved as correct and signed by the Chair.

**25-4. Open Forum for Public Participation (15mins):** No members of the public were present

**25-5. To receive District Councillor's and County Councillor's Reports:** Written reports were received and circulated prior to the meeting. District Councillor Lisa Redrup had informed the PC that the vacant SCDC properties require refurbishment works before being re-let.

**25-6. Notification of new Planning Applications from GCSP:**

24/04661/LBC 98 High Street – Change 2 windows – Agreed No comments

25/0002/TTCA - S211 tree works notice (conservation area) Coach Drive – information only.

**25-7. Clerks Update**

- Further to the Cambridgeshire County Council Highways briefing on the new Prioritisation Process briefing on the 12 December for capitably funded maintenance programmes, the Clerk has asked for clarification on how potential schemes are identified/ generated and how PC's can feed into the 'data collection/ Asset Management 'and maintenance programme in future years.
- A resident has pointed that the 30 mph bin stickers conflict with the new 20mph speed limit. The Clerk was asked to look at costs for the re-supply to households.
- The Clerk informed the PC that the editor of Haslingfield and Harlton Church and Village is standing down from April. The committee is looking for someone to take on job. The Clerk asked the PC if they knew of anyone who might be interested in taking on the role – she will publicise the vacancy via the digital champion mailing list.

**25-8. Finance:**

- a) The bank statements and bank reconciliation were presented by the Clerk.
- b) It was agreed to use LGS Services for the PC's internal audit 24/25
- c) The Parish Precept requirement 2025/26 amount of £10,000 agreed at the November meeting was confirmed. There are no planned projects for this budget year.
- d) It was resolved to approve payment of the outstanding accounts ACTION/ Clerk to send payment details to BB/GJ to process and authorise.

# HARLTON PARISH COUNCIL

- Salaries, SO January and February
- HMRC £139.80
- Cllr Johnson - expense receipt telephone/library refurb £ 22.70
- SSE, SO energy supply 14/9 – 14/12/2024 £ 32.67

## 25-9. To receive updates for ongoing Parish Council business and previous agenda items:

- Village Hall Trustee Liaison** – No matters to report. It was agreed to ask whether the trustees are planning any events to mark VE Day on 8th May 2025. ACTION /IR
  - East West Rail:** The village meeting held on the 7 January to highlight proposals affecting Harlton and help residents respond to the consultation was well attended. The Parish Council thanked David Lean, Tom Lindley, Phil Phan and Cllr Isabel Robinson for providing presentations. There was a discussion regarding the PC's reply to EWR non-statutory consultation, including an invitation to comment to the Planning Inspectorate Scoping Opinion Consultation relating to the pre-application Environmental Statement and scoping process by EWR Co, for Development Consent. ACTION/ IR will draft responses on behalf of the PC for both consultations and circulate these for comments before submission.
  - Tree Management Update** –Three quotes have been received for remedial tree works. It had been agreed to accept the quote from Foxcotte Tree Surgery £4932.00 (inc of vat). All supported. Timeframes for when work will start is underway.
  - Traffic Calming Scheme update** – no matters to report
  - Playground Land Registration** – no matters to report
- Monthly visual inspection check** – no concerns reported.

## 25-10. To discuss bats in Harlton and bat boxes for the clunch pit

The PC is open to investigating putting up bat boxes. It was agreed to seek further advice from the local Bat Conservation Trust. ACTION/IR

## 25-11. To consider correspondence received and circulated.

- |             |  |
|-------------|--|
| 28 /11/2024 | Local Plan - Greater Cambridge Supplementary Planning Documents Consultation |
| 08/01/2025  | Cllr Michael Atkin's County Councillor Report for January 2025.              |
| 08/01/2025  | Cllr Redrup – District Council Report January 2025                           |
| 02/01/2025  | Letter from Planning Inspectorate (via email) – <b>see item 25-9 (b)</b>     |

**25-12. Incidents and observations relating to the village** There has been concern made to the Parish Council about the proximity of a shoot to the clunch pit woods last month. It has been brought to the attention of those involved.

## 25-13. To confirm the date of the next Parish Council Meeting - Tuesday 11 March 2025

Meeting closed at 9.00pm

Signed..... Chair Harlton Parish Council