

HARLTON PARISH COUNCIL

Minutes of the Meeting of Harlton Parish Council held on Tuesday 16 September 2025, at 7.30 pm in the Village Hall, Harlton.

Present: Cllrs Ben Banks, Chair (BB), Richard Cottam (RC), Garry Johnson (GJ) Isabel Robinson (IR), Parish Clerk, Kim Quince (KQ).

UNCONFIRMED MINUTES FOR APPROVAL AT THE NEXT MEETING

25-59 Apologies: Apologies received from Cllr Chris Coleridge and District Cllr Lisa Redrup

25-60 Members Declarations of Interest and Dispensations: None received.

25-61 To approve and sign the minutes of the meeting of 5/08/2025
It was RESOLVED that the minutes were approved. All supported.

25-62 Open Forum for Public Participation (15minutes) – No members of the public were present.

25-63 District Councillor's and County Councillor's Reports
District Cllr Lisa Redrup's Monthly report was received and circulated prior to the meeting. It will be available to read on the village website.

25-64 New Planning Application Notifications and Decisions from GCSP:

25/03141/HFUL 64 Eversden Rd, Remove glazed conservatory roof and replace with a flat roof incorporating a lantern, fenestration changes to walls windows and doors. No Comments from the Parish Council.

25/0826/TTCA – Tree works to neighbouring site, Coach Drive to remove overhanging branches to the boundary line. Information Only

25/02579/HFUL 46 Eversden Rd, Single storey front & rear extension – Permission Granted (GCSP)

25-65 Finance:

- a) A bank reconciliation was presented by the Clerk.
- b) It was RESOLVED to pay the outstanding account(s)
£164.00 HMRC – Tax deductions
Receipt of £32.00 from K. Quince (re PAYE adjustment)

25-66 To consider refresher awareness training for defibrillator use. It was noted that there are now several free online recorded training videos covering emergency response, CRP and using defibrillators. It was agreed to check these out and circulate appropriate links via John Hooper's mailing list and the village website. Clerk to action.

25-67 Parish Graveyard: A grant request from Harlton PCC in support of the maintenance costs of the Parish graveyard and memorial wall was approved. It was agreed to award £300, the same value of previous grants.

HARLTON PARISH COUNCIL

25-68 To consider the upkeep and maintenance of the village benches: It was agreed to place a call for a volunteer to give the seats a coat of teak oil preservative in early Spring of next year.

25-69 To receive updates for ongoing Parish Council Business and previous agenda items:

- a) **East West Rail** – IR attended a meeting in Haslingfield on 11 September with PC's, Pippa Heyling MP, representatives from EWR Co and Historic England. There was a project update from EWR with no significant matters to report. A further project update report is expected to be published in November.
- b) **Village Hall Trustee Liaison** –The Clerk had received a copy of the minutes of the Trustee Meeting held on 2 September. IR reported the trustees' social event plans for Christmas drinks in the hall and a St Georges Day social to be held in April of next year (dates tbc)
- c) **Tree Management:** The proposed date in October to remove the Ash tree in the Clunch Pit coincides with half term and is likely to be busier than normal. GR will ask Foxcotte to provide an alternative date for the work
- d) **Playground:**
Parish Council monthly playground check - no concerns to report.
An action plan for the playground refresh was discussed and agreed. BB will undertake an inspection to check out the structural integrity of the Junior Swing. The Clerk was tasked to obtain quotes for a suitable replacement toddler seat from Playground suppliers, and quotes from Handyman Services and / or Landscape Fencing Services to replace the timber fence and paint the play equipment.
- e) **Mobile Vehicle Activated Signs (MVAS)** – The Clerk had collected the units from CCC depot in Huntingdon. BB has the batteries on charge and will position the unit in Haslingfield Road once he had put the fixing mounts on the posts
- f) **Cambridge Water Renewal Scheme for Harlton Road and Washpit Lane.** – CCC Street Works, TTRO 25-1742 Washpit Lane noted. The contractor advised disruption will be kept to minimal and full access will be available, however there may be occasions when a 5/10 minute delay may occur while moving machinery etc. Advance works notice letters will be posted to residents affected. Clerk to circulate dates to be aware of via John Hooper mailing list.

25-70 Consultations: No comments from PC agreed.

- Greater Cambridge Supplementary Planning Documents. Consultation from 22 August and will run until 5pm on Friday 17 October 2025
- Cambridgeshire County Council (CCC)- Launch of Local Government Reorganisation (LGR) – Phase 2 Public Engagement Survey to run from 4 September to Friday 3 October 2025

25-71 Clerk's Report: – To receive the Clerk's report

- LGS Services will not bill for the internal audit 2025.
- There are some contract issues to resolve with SSE – the current fixed in locked rates end at the end of October. Awaiting new tariff offer from 1 November.

HARLTON PARISH COUNCIL

25-72 Correspondence: Circulated

28/08/2025 Clerks e-Bulletin - August 2025 - from SCDC
29/08/2025 Cambridgeshire County Council; Implementation of a new asset management system (A new look for Report it, used to report highways issues such as potholes, traffic signal faults, or damaged signs)
09/09/2025 CCC Street Works, TTRO 25-1742 Washpit Lane, Harlton

25-73 Incidents and observations relating to the village

Unknown cannisters marked with radioactive tape were found in the Clunch pit. It was deemed a false alarm by the environmental agencies and emergency response services who attended.

25-74 Date of the next Parish Council Meeting:

Tuesday 21 October 2025

Meeting Close 9.25pm