

HARLTON PARISH COUNCIL

Minutes of the Meeting of Harlton Parish Council held on Tuesday 6 January 2026, at 7.30 pm in the Village Hall, Harlton.

Present: Cllrs Ben Banks, Chair (BB), Chris Coleridge (CC) Richard Cottam (RC), Isabel Robinson (IR), Parish Clerk, Kim Quince (KQ). In attendance District Cllr Lise Redrup (LR) and one member of the public.

26-01 Apologies

Received from Cllr Garry Johnson and District Cllr Lisa Redrup

26-02 To Receive Declarations of Disclosable and / or Non-Disclosable Pecuniary Interests and Dispensation Requests. None

26-03 To approve and sign the minutes of the meeting of 25 /11/2025

It was RESOLVED that the minutes of the 26/11/2025 were approved and signed by Chair. All supported.

26-04 Open Forum for Public Participation (15minutes) One member of the public was present.

26-05 District and County Councillor Reports – none received.

An update was received from District Cllr Lisa Redrup regarding SCDC policy on frozen bin collections.

26-06 Planning Application Notifications and Decisions

25/04008/HFUL- 35 Eversden Road, L shaped rear dormer roof extension including Juliette balcony. **Permission granted by GCSP**

26-07 Finance:

- a) A bank reconciliation with the bank statement was presented by the Clerk. Projected Parish Council funds @ year end 2025/26 is £9,546.26 (without playground project spend)
- b) The proposed **draft budget for 2026/2027** was discussed. **It was resolved** to approve the budget and precept requirement of £12,000. This includes an allocated reserve towards projected tree works 2028. It was agreed the playground refresh project will be funded from 2025/26 reserves/surplus. The level of precept has historically been kept at a low level for several years. Inflation, ongoing and unforeseen expenses has seen an increase in the precept over last budget years to ensure this is more closely aligned with expenditure for the Parish. It is recommended that a smaller authority' general reserve level is maintained between three to twelve months net revenue expenditure appropriate to their size, situation and risks.
- c) **It was resolved to pay the schedule of outstanding accounts:**
 - Clerk Salaries (SO) January, February. An employee tax code change notice has been received from HMRC. The Clerk will forward a copy of the updated online Employer Payment Record submission to the Chair and confirm the Clerk's net pay/ standing order amend. The Clerk will complete the Pension Regulator's online re-declaration compliance received in respect of Employer legal duties 1 April 2026.
 - £1680 Foxcotte, Tree Works. GJ to confirm the final payment for tree works is inc. VAT
 - £164 HMRC Tax deductions (Oct- Dec).
Clerk to send account details to BB/ GJ to authorise the online bank payments.

HARLTON PARISH COUNCIL

26-08 To receive updates for ongoing Parish Council Business and previous agenda items:

- a) East West Rail** – there is no requirement for a statutory consultation under the new planning requirement framework, however EWR have confirmed another non-statutory consultation 2026 with a series of in-person and webinar community engagement January to March (dates for South Camb to be confirmed), alongside the Enhanced Local Representative Group (ELRG) meetings. A proposal from Haslingfield Parish Council to explore formalizing the joint working group meetings between parishes and representatives of EWR Co and relevant others such as Pippa Heyling MP, with a suggested annual input of £50 from each of the parishes to cover administrative work costs was discussed. The PC thanked Haslingfield for doing this work to date and were happy with the proposed fee going forward. The meetings provide an opportunity to voice the concerns of parishioners impacted by the proposed development. The next meeting scheduled with Stephen Kelly (GCSP) and Bridget Smith (SCDC) is 19 February.
- b) Village Hall Trustee Liaison** – no matters to report.
- c) Tree Management** – the decayed Ash tree in Clunch pit has been felled.
- d) Children’s Playground:** No concerns reported. Awaiting further quotes for the timber fence replacement and play equipment painting.
- e) Mobile Vehicle Activated Signs (MVAS).** It was agreed to move the speed indicator from Haslingfield Road to the post installation in Eversden Road just before the Washpit lane / High Street junction.
- f) Cambridge Water Main Renewal Works.** The bus operator A2B has advised the suspension of 75 bus service serving Harlton during the initial works in Harlton Road. The people from Harlton can walk to Haslingfield through the road works to a temporary bus stop placed near the junction. A2B will consider further works planned in Haslingfield from February to April and the potential impact on services for Harlton and will keep us updated

26-09 Consultations:

Cambridgeshire and Peterborough Waste Partnership (RECAP) Waste Strategy – noted GCSP Draft Greater Cambridge Local Plan: Consultation closes 31 January. No PC concerns / comments were raised.

26-10 Clerk’s Report

Elections are due to be held in May 2026 for all South Cambs Councillors including Town and Parish Councils. The Ministry of Housing, Communities and Local Government (MHCLG) has invited principal authorities where proposals for reorganisation have been submitted to set out their views on the postponement of local elections. Awaiting confirmation whether the elections will go ahead. There is the introduction of a standalone requirement in the AGAR 2025/25 which mandates that smaller authorities must demonstrate compliance with a range of Digital and Data Compliance – these consolidate the current legal obligation and responsibilities into a single governance check point.

26-11 Incidents and observations relating to the village – None

Meeting Closed at 8.40pm.

Next Meeting: Tuesday 17th March 2026, starting at 7.30 pm in the Village Hall meeting room.