

# HARLTON PARISH COUNCIL

**Minutes of the Meeting of Harlton Parish Council held on Tuesday 17 March 2026, at 7.30 pm in the Village Hall, Harlton.** UNCONFIRMED Minutes for approval at the next meeting.

Present: Cllrs Ben Banks, Chair (BB), Chris Coleridge (CC) Richard Cottam (RC), Isabel Robinson (IR), Parish Clerk, Kim Quince (KQ). In attendance one member of the public.

**26-12 Apologies** Received from Cllr Garry Johnson and District Cllr Lisa Redrup (LR)

**26-13 To Receive Declarations of Disclosable and / or Non-Disclosable Pecuniary Interests and Dispensation Requests.** None

**26-14 To approve and sign the minutes of the meeting of 06/ 01/2026**

It was RESOLVED that the minutes were approved and signed by Chair. All supported.

**26-15 Open Forum for Public Participation** The applicant for planning application [26/00790/HFUL](#) was in attendance. The PC were asked if they had any concerns with the proposals - see item 26-17. The applicant was relatively new to the village and wanted to introduce herself to the Parish. It was suggested she come along to the Parish Meeting in April.

**26-16 County Councillor Report:** No report was received.

**District Councillor Report:** The government's consultation on a 'Greater Cambridge Development Corporation and the proposals for a Local Government Reorganisation (LGR) in Cambridgeshire and Peterborough were highlighted in the report. It was agreed that Councillors would look at the proposals and respond individually to the public consultations.

**26-17 Planning Application Notifications and Decisions**

[26/00790/HFUL](#) 53 High Street: Erection of front porch canopy. Partial conversion of existing store to habitable space, including raising of ground floor side roof. Addition of 4no. rooflights and render to front elevation. **The PC agreed no recommendation/ comments.**

[25/04008/HFUL](#) 35 Eversden Road: L shaped rear dormer roof extension including Juliette balcony. **Permission granted GCSP**

**26-18 Elections May 2026:** The clerk gave an update on the forthcoming Parish Council Elections. The nomination period opens on 30 March and closes on 9 April. A notice will be sent to PCs to publish on boards in the area and online on 30 March. Further details can be found on the South Camb District website. It was agreed that the Clerk would hand deliver Councillor nominations standing for re-election on bulk to the Cambourne Offices.

**26-19 Annual Parish (Village) Meeting:** Arrangements for the APM on 21 April were discussed. It was agreed to provide light complimentary refreshments and invite local groups to provide a brief report.

**26-20 The Glebe:** Haslingfield and Harlton Eco group have asked to set up a couple of small marquees on the glebe (weather permitting) in support of the Repair Café at the Village Hall (VH) on the 17 May. A request to use the Glebe for a barbecue alongside a VH booking was also discussed. The PC were happy to give consent to both requests but would need to clarify the insurance position with the VHT trustees and insurers.

**26-21 Tiger on Demand Scheme:** It was agreed that a virtual bus stop in Harlton at the Hare Hounds would be of interest, if the service were to expand in 'pockets' of Cambridgeshire.

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## 26-22 CAPLAC Association of Local Councils Renewal Affiliation 2026/27

It was agreed to accept the membership renewal invitation for the coming year. All supported.

## 26-23 Finance:

- a) **Internal Audit:** the audit for 2026 has been booked with the LGS Services for early May.
- b) **Bank reconciliation, bank statements and payments schedule** were presented by the Clerk.
- c) **It was agreed to pay the following accounts and invoices:**
  - Clerk Salaries (SO) – March, April
  - £2016.00 (inc. vat) Foxcotte Tree Surgery, tree work in the Clunch pit
  - £50 Haslingfield PC, admin costs contribution for EWR Parish working group
  - £246.36 CAPALC – Affiliation Fee 2026/27
  - £ 329.04 BWP Creative Ltd (PCW) – Web Hosting/ Support 2026/27
  - £17.89 Suffolk Street Lighting Energy costs for 2025-26

**26/24 IT Policy:** There was a discussion on the IT policy draft in line with Assertion of the AGAR 2025/26. A policy draft will be circulated to members for consideration and approval at the next meeting.

## 26-25 Updates for ongoing business and previous agenda items:

- a) **East West Rail:** The PC has completed an Access Agreement for Non-Intrusive Survey in Harlton Clunch Pit. EWR has offered payments for giving access to the land. The South Cambridgeshire Parish Rail Group (SCPRG) had a meeting with South Cambridgeshire District Council and Great Cambridge Shared Planning in February. The working group meeting scheduled with the Government's rail minister this month has been postponed, pending rescheduling. A meeting has been scheduled with the Mayor, Paul Bristow on the 30 April.
- b) **Village Hall Trustee Liaison:** The trustees will hold their AGM on 26 March. A St Georges' Day supper and quiz in the village hall on Friday 24 April has been organised.
- c) **Tree Management.** The PC noted that the invoice inclusive of vat to remove the Ash tree in the Clunch pit is the correct amount as quoted.
- d) **Children's Playground:** Three quotes had been received for the replacement timber fence and painting. It was agreed to accept the quote from Cambridge GroundCare Ltd to carry out the work. BB would address the green algae on the play surface. IR has offered to sweep the area. The Annual RoSPA Safety Inspection April 2026 has been booked.
- e) **26-26 Clerk's Report:** The defibrillator pads expire at the end of the month. Replacements have been ordered. The Clerk of HPC had asked about the Speedwatch equipment co-owned by Harlton and Haslingfield PCs and wanted to know where the equipment was currently held. It was confirmed that the equipment is with the Harlton Speedwatch Team and contact details had been given.

**26-27 Matters Arising - Incidents and Observations:** The speed indicator sign needs to be slightly re-positioned on the approach to Washpit Lane bend to be affective. BB will move the unit to the post on the approach into the village from the A603.

Meeting closed: 21.08 pm

## Dates of next Meeting:

Annual Parish (Village) Meeting Tuesday 21 April, 7 pm in the Main Village Hall

Annual Parish Council Meeting Tuesday 12 May 2026, starting at 7.30 pm in the meeting room.

Signed..... Chair Harlton Parish Council