

HARLTON PARISH COUNCIL

Minutes of the Meeting of Harlton Parish Council held on Tuesday 15th September, 7.30 pm, Harlton Village Hall. UNCONFIRMED MINUTES

Present: Cllrs Ben Banks (BB); Chris Coleridge (CC); Richard Cottam (RC); Garry Johnson (GJ); Isabel Robinson (IR), Parish Clerk - Kim Quince (KQ). In attendance District Councillor Lisa Redrup (LR)

26-60 Apologies: None

26-61 Declarations of Interest:

- a. To receive declaration of interests from Councillors for items on the agenda and the nature of the interests - **None**
- b. To receive any request for dispensations for disclosable pecuniary interests and/ or grant any requests for dispensations as appropriate - **None**

26-62 Minutes: It was **resolved** to approve the minutes of the meeting 14/07/26 as correct. All supported.

26-63 Open Forum for Public Participation (15 minutes) – Item 26-68 was brought forward.

26-64 To receive County and District Councillors' Reports:

A District Councillor report for September was received. It is available from the Parish Council website.

26-65 Notification of Planning Applications and Decisions from GCSP - None

26-66 Consideration of an application from East Anglia Air Ambulance for a discretionary donation: It was agreed not to donate. Parish funds are limited or donations will be awarded to local community groups or organisations that directly support the Parish.

26-67 Preparing a community flood plan:

It was agreed that it was necessary to prepare a flood plan for the Parish at this time.

26-68 South Cambs Zero Carbon Communities grant funding application by the VHT

Trustees Fiona Davies and Lucie Coleridge presented an overview and work in progress on making a future application for funding to upgrade some of the village hall's infrastructure to make the hall more energy efficient. The Parish Council were supportive and happy with the VH Committee to go ahead with plans and await further updates.
All supported.

26-69 Finance:

- a. A bank reconciliation for the Parish Council Accounts was received.
- b. It was **resolved** to approve and pay the outstanding accounts:
 - £625.20 inc vat Cambridge Ground Maintenance Ltd – Paid
 - £894.00 inc vat K. Quince, (Currys Business Invoice - laptop replacement)
 - £202.00 HMRC Employee PAYE Deduction (Months 1 -3, 2026- Paid)

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- £62.98 K. Quince, Toolstation Invoice - Fence Protector paint

26-70 Updates for ongoing Parish Council business:

- a. East West Rail – Working Group Updates – None.
Cllr Redrup advised following a meeting with EWR C to discuss their proposed transport routes and express local concerns the current plans developed since the 2026 consultation show no construction traffic through Harlton. The plans are to use a haul road along the proposed route of the track that would connect Harlton Road with the A603
- b. Village Hall Trustee Liaison – See item 26-68. The trustees have registered the village hall with Easy fundraising website as they wish to raise money to improve the hall lightening, heating and insulation efficiency. Residents can support the fund by registering with participating retailers who will donate part of what they spend online to the cause (Harlton Village Hall).
- c. Tree Management – Tree Warden (GJ) reported some weather impact in Clunch Pit. No concerns to report.
- d. Children’s playground – the equipment painting had been completed. Outstanding actions noted to adjust the chain brackets on the Junior swing and replace the toddler swing seat – **Action: Chair (BB) and Clerk.**
- e. Mobile Vehicle Activated Signs. Noted the post at the Washpit lane junction approach is not positioned correctly to active the speed detector. **Action: BB to move the unit to Haslingfield Road.**

26-71 Clerk’s report: A report was circulated prior to the meeting.

- a. Quotes obtained for the Clerk’s laptop replacement were reviewed.
- b. The Parish Insurance renewal is due 31 October – awaiting quotation.

26-72 Consultations and Correspondence:

- a. To consider commenting on the Proposed Submission Greater Cambridge Local Plan - consultation closes Friday 25 September 2026
The PC agreed no comments.
- b. Cambridgeshire's 'Rights of Way Improvement Plan' – responses by the 11 October. **Action: GJ will review and make comments where necessary.**
- c. TTRO - Washpit Lane, Harlton – **Action: Clerk to post on the village notice board and circulate via John Hooper email**
- d. Cambridgeshire and Peterborough Minerals and Waste Local Plan Review
- e. SCDC's Six Free Trees scheme – **noted T&Cs remain unchanged.**
- f. Connections Bus Termly Report – **circulated.**

26-73 Incidents and observations relating to the village

The PC wished to thank resident Stuart Gibbons for cleaning, staining / teak oiling the village benches.

26-74 Date of next Meeting: Tuesday 20 October, 7.30pm

Meeting closed: 20:50 pm

Signed..... Chair Harlton Parish Council